

# North American Flyball Association Inc.

Teleconference

August 17, 2005

## Board of Directors Meeting Minutes

Present were: Executive Director Sam Ford  
Board of Directors Lee Heighton,  
Glenn Hamilton,  
Brian Fay,  
Jeff Kinsley,  
Todd Morningstar,  
Kris Pickering,  
Scott Stein

Called to order at 8:55 PM Eastern Time by Chairman Lee Heighton. Ken Eldridge and Dale Smith were unable to attend due to business commitments.

### Opening Remarks

The special meeting was called to review immediate issues requiring discussion by the board.

### NAFA Futurity Class

During the board meeting in July, the concept of a class that would demonstrate some of the skills required to play Flyball was discussed. The proposed class and rules, to be called the NAFA Futurity class was discussed in detail at this meeting by the board. There was lengthy discussion about the merits of the class, limits that should be imposed, puppy age and other issues related to the development of the class. After debate, Glenn made a motion to accept the rules as proposed with the following changes:

- Change A-2 to 48 hours
- Add rule A9 – the Futurity class could not co-exist with tournament racing
- Eliminate the 2 - 4 month puppy class
- Eliminate the word "race" from definitions
- Add C-3-2 Testing surface - will not be part of the lanes in the tournament ring
- Add note to introduction that only one dog at a time will be tested
- Eliminate C-3-1
- Add section E showing that designated Testers could be the TD, RD or NAFA approved Judges
- Designate the Form as C14

The final rules will be attached to these minutes as an Appendix and will be published in the upcoming rulebook update. Jeff seconded the motion. For the motion: Kris, Glenn, Jeff, Scott, Brian. Against: Todd. Motion carried.

Glenn to publish rules immediately.

### Bylaw Changes

The Rules/Bylaws Committee submitted the following proposed changes to the Bylaws:

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### ARTICLE V

(b) Finance Committee. - The Finance Committee shall consist of the Vice Chairperson, the Treasurer and other appointees. The Chairperson of the Committee shall be the Vice Chairperson of the Corporation. The Finance Committee shall have the power and authority to seek all possible funding sources for the Corporation, review and approve the engagement of the independent accounting firm for audit and non-audit services; to review with independent accountants the fee, scope and timing of the audit and non-audit services; to review with the independent accountants, upon completion of the annual review or audit, significant accounting adjustments, recommendations for improving internal controls and all other significant findings made during the annual review or audit; to meet periodically with the Corporation's management and accountants to discuss internal accounting and financial controls; to review and make recommendations on all contracts to which the Corporation is a party that involve a material adverse risk to the Corporation; to initiate and supervise any special investigation it deems necessary; to consult with the Corporation's management regarding, and to periodically review, the financial condition of the Corporation; and compile the annual budget of the Corporation for approval by the Board.

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### ARTICLE VI

Section 7. Treasurer. The Treasurer shall have general oversight responsibility for the financial affairs of the Corporation. The Treasurer shall have custody of the corporate funds and securities of the Corporation, and shall keep a full and accurate accounting of the receipts and disbursements and books belonging to the Corporation. The Treasurer shall deposit all monies and all other valuable assets delivered to him/her to the credit of the Corporation in such depositories as may be designated by the Finance Committee. The Treasurer shall ensure that appropriate signatory cards are executed and maintained as current and shall bring all papers needed to accomplish this to the Annual Meeting. The Treasurer shall render to the Board of Directors at the Board's regular meetings, or when the Board of Directors so requires, but not less than quarterly, an account of the financial condition of the Corporation, to include but not be limited to income statements, comparative income statements, balance sheets, accounts receivable, and accounts payable. The Treasurer will cause the outside accounting of the Corporation's financial records with the accounting firm selected by the Finance Committee. The Treasurer shall perform such other duties and have such other powers as the Board of Directors may prescribe.

\* \* \*

Section 9. Authority for Expenditures. The Treasurer, the Executive Director, and the Chairpersons of the Board and the Finance Committee shall have the authority pursuant to his signature to approve and direct expenditures in accordance with the direction of the Board, and may make expenditures on behalf of and in the best interest of the Corporation. For expenditures in excess of \$5,000 the written approval of at least two of the above-named directors shall be required.

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Todd made a motion to accept the changes to the Bylaws as proposed by the Bylaws committee. Brian seconded the motion. The proposal that was recommended included additional reports to those required by Michigan law referencing accounts receivable and accounts payable outstanding at the end of the fiscal year. Glenn suggested that with the turn-over of the volunteer staff, it was important that accurate information be maintained for future reference.

There was no opposition to the motion. Motion passed unanimously. Motion passed.

### **Jump Height Form**

Glenn presented a draft of the revised form C9 Jump Heights for the board's review. The change to the form documents the dog's CRN as well as a signature line for the measuring judge's signature. Todd made a motion to accept the form as offered. Brian seconded the motion. There was no opposition to the motion. Motion carried. New form to be added to upcoming rule book.

### **Disciplinary Charge 2005-2**

The proposed documents as drafted were approved by the board as offered with the correction of one spelling mistake.

### **Signature Gear**

Lee spoke with Mark Kuznitz of Signature Gear who reported that he had components for six additional sets of EJS available. Mark has given NAFA an option on these sets for two weeks. Lee proposed that NAFA purchase the additional sets bringing the NAFA total of Signature Gear sets to 11 sets.

Kris offered her proxy to Jeff as business commitments required her to leave the meeting. Kris left the meeting at 10:57PM.

Todd proposed that we authorize the purchase of the additional systems. Glenn seconded the motion. In discussion about repairs or upgrades to the existing Hughes systems, it was noted that the existing systems are not repairable while the new systems are warranted by a willing manufacturer with a two year warranty. There was no opposition to the motion to purchase the additional Signature Gear sets. Motion passed unanimously.

Scott left the meeting at 11:10PM.

Todd moved that we adjourn the meeting. Brian seconded. There was unanimous consent.

Meeting adjourned at 11:13PM Eastern.

## **Rules for NAFA Futurity Class**

The purpose of the NAFA Futurity Class is to give young dogs an opportunity to demonstrate a variety of skills necessary to play the sport of flyball at NAFA sanctioned flyball tournament.

One dog at a time will be tested. The Test shall be a restrained Recall to the handler over a measured distance. Success will be reported as Pass or Fail with a Pass being the successful recall to the handler. The handler will be given one opportunity to recall the dog.

The class is not mandatory at tournaments but may be offered at the host club's discretion.

This pilot project will run for approximately one year until August 31, 2006 and will be reviewed by the board at that time.

### **A. General Rules applying to NAFA Futurity classes.**

1. All dogs participating in the Futurity class must be permanently registered with NAFA with a Competition Registration Number (CRN). This number must be purchased in advance of the event. The CRN must be recorded on the NAFA C14 event form prior to the start of the Futurity class.
2. The Futurity class may be offered at any NAFA sanctioned event. A host club must announce the offering of the class within 48 hours of the start of the sanctioned event.
3. The Futurity class must be scheduled so that it does not interfere with any portion of the sanctioned event either by running the Futurity class prior to the start of the sanctioned tournament, or at the end of either day of the event.
4. There will be no winner declared in any Futurity class. Results will be reported as a PASS or FAIL.
5. No NAFA points shall be awarded because of a Futurity class.
6. Dogs entered into the sanctioned Flyball tournament by inclusion on a NAFA timesheet, are not allowed in the Futurity class.
7. Bitches in season will not be allowed to enter the Futurity class.
8. NAFA will maintain and report the results of the Futurity.
9. The Futurity class cannot be held at the same time as racing is occurring in the tournament.
- 10.

### **B. Futurity classes.**

#### **1. 4 – 6 month puppy class.**

For dogs 4 months of age to under 6 months of age on the day of the test.

## **Rules for NAFA Futurity Class**

### **2. 6 - 9 month puppy class.**

For dogs 6 months of age to under 9 months of age on the day of the test.

### **3. 9 - 12 month puppy class.**

For dogs 9 months of age to under 12 months of age on the day of the test.

### **4. Over 12 month's class.**

For dogs 1 year of age or older on the day of the test.

## **C. Test course requirements.**

The test course consists of a run-up area, 51 foot section including a start and finish line and slow down area. The following are approved testing surfaces:

### **1. Natural surface.**

May be hard packed dirt free of stones or short cut grass. Surfaces must be free of holes, debris and contaminants.

### **2. Artificial surfaces.**

Concrete or other such hard surfaces must be covered with matting or carpeting.

### **3. Test course requirements.**

#### **Start and Finish Line.**

A start and finish line, separated by a 51-foot distance, must be clearly defined using a tape or chalk if outdoors to enable the Tester to clearly view the dog's recall.

#### **Testing Lane.**

To protect the integrity of the tournament racing ring(s), the testing lane may not be part of the existing tournament racing lanes.

## **D. Reporting Results.**

The host club shall submit the completed entry form C14 for each entrant to NAFA with the results of their sanctioned flyball tournament.

## **E. Testers.**

Designated Testers shall be NAFA Approved Judges, Regional Directors or the event's Tournament Director.